

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO  
PUBLIC EDUCATION DEPARTMENT  
300 Don Gaspar Santa Fe, NM 87501-2786  
Budget Adjustment Request

Doc. ID: 001-782-1920-0001-IB

Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2019-2020

Entity Name: William W. & Josephine Dorn Charter Comm School

Contact: Zach Kirchgessner, Business Manager

Phone: 505-938-7721

Email: zach@vigilgroup.net

Adjustment Changes Intent/Scope of Program Yes or No?: No

Total Approved Budget (Flowthrough):

<b>FLOWTHROUGH ONLY</b>	
Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 27109.0000.43202 \$6,052

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27109	1000 Instruction	56113 Software	1010 Regular Education (K-12) Programs	0000 No Job Class		\$6,052	\$6,052	
Sub Total						\$6,052		
Indirect Cost								
DOC. TOTAL						\$6,052		

**Justification:**

Per Award Letter

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

William W. & Josephine Dorn Charter Community School  
 Account Summary Report- Revenues  
 7/31/2019

Description	Budget (YTD)	Actual (YTD)	Available (YTD)
11000-State Equalization Guarantee	\$ 740,138.00	\$ 56,644.98	\$ 683,493.02
14000- Instructional Materials - Cash (50%)	\$ -	\$ 209.32	\$ (209.32)
21000- Food Services	\$ 45,000.00	\$ 3,977.72	\$ 41,022.28
24101- Title I	\$ 22,610.00	\$ -	\$ 22,610.00
24106- IDEA-B	\$ 23,166.00	\$ 5,432.00	\$ 17,734.00
24153- ELA	\$ 270.00	\$ -	\$ 270.00
24154- Title II	\$ 3,493.00	\$ 2,471.00	\$ 1,022.00
24183- USDA Equipment Assistance Program	\$ -	\$ -	\$ -
27107- Student Library Fund	\$ 2,179.00	\$ -	\$ 2,179.00
27155- BAB	\$ -	\$ -	\$ -
27114- Reads to Lead K-3	\$ -	\$ 22,210.95	\$ (22,210.95)
31200- Public School Capital Outlay	\$ -	\$ -	\$ -
31600- HB-33	\$ -	\$ 548.71	\$ (548.71)
31700- SB-9 State Match	\$ 4,566.00	\$ -	\$ 4,566.00
<b>Total</b>	<b>\$ 841,422.00</b>	<b>\$ 91,494.68</b>	<b>\$ 749,927.32</b>

William W. & Josephine  
Account Summary Report- Expenditures  
7/31/2019

Description	Budget	Actual	Encumbrance	Available
Salaries Expense-Teachers	\$ 255,549.00	\$ 801.36	\$ -	\$ 254,747.64
Salaries Expense-Kindergarden Teachers	\$ 35,062.00	\$ -	\$ -	\$ 35,062.00
Additional Compensation	\$ 2,429.00	\$ -	\$ -	\$ 2,429.00
Additional Compensation-K5	\$ -	\$ 4,827.24	\$ 3,503.91	\$ (8,331.15)
Benefits	\$ 117,663.00	\$ 1,355.09	\$ 11,615.63	\$ 104,692.28
Other Professional/Technical Services	\$ 4,500.00	\$ 400.00	\$ 1,100.00	\$ 3,000.00
Other Professional/Technical Services-K5	\$ -	\$ 1,112.00	\$ 366.00	\$ (1,478.00)
Student Travel	\$ 800.00	\$ -	\$ -	\$ 800.00
Other Contract Services	\$ 100.00	\$ -	\$ -	\$ 100.00
Software	\$ 300.00	\$ -	\$ -	\$ 300.00
General Supplies and Materials	\$ 5,000.00	\$ -	\$ 1,106.00	\$ 3,894.00
General Supplies and Materials-K5	\$ -	\$ 324.32	\$ 25.68	\$ (350.00)
Supply Assets (\$5,000 or Less)	\$ 18,998.00	\$ -	\$ -	\$ 18,998.00
<b>Function 1000 - Instruction</b>	<b>\$ 440,401.00</b>	<b>\$ 8,820.01</b>	<b>\$ 17,717.22</b>	<b>\$ 413,863.77</b>
Salaries Expense	\$ 12,212.00	\$ -	\$ -	\$ 12,212.00
Benefits	\$ 3,216.00	\$ -	\$ -	\$ 3,216.00
Speech Therapists Contracted	\$ 6,000.00	\$ -	\$ 2,000.00	\$ 4,000.00
Occupational Therapists - Contracted	\$ 5,000.00	\$ -	\$ 2,000.00	\$ 3,000.00
Specialists - Contracted	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00
<b>Function 2100 - Support Services-Students</b>	<b>\$ 29,428.00</b>	<b>\$ -</b>	<b>\$ 4,000.00</b>	<b>\$ 25,428.00</b>
Salaries Expense-Principal	\$ 80,000.00	\$ 8,737.35	\$ 106,155.43	\$ (6,050.64)
Benefits	\$ 29,721.00	\$ 956.52	\$ 10,884.51	\$ 878.86
Professional Development	\$ 300.00	\$ -	\$ -	\$ 300.00
Auditing	\$ 13,000.00	\$ -	\$ -	\$ 13,000.00
Legal	\$ 500.00	\$ -	\$ 500.00	\$ -
Advertising	\$ 125.00	\$ -	\$ 125.00	\$ -
<b>Function 2300 - Support Services-General Admin</b>	<b>\$ 123,646.00</b>	<b>\$ 8,737.35</b>	<b>\$ 106,780.43</b>	<b>\$ 8,128.22</b>
Salaries Expense-Office Manager	\$ 26,500.00	\$ -	\$ -	\$ 26,500.00
Additional Compensation-K5	\$ -	\$ 1,500.00	\$ 964.29	\$ (2,464.29)
Benefits	\$ 10,132.00	\$ 361.95	\$ 54.06	\$ 9,715.99
Professional Development	\$ 150.00	\$ -	\$ -	\$ 150.00
Other Charges	\$ 250.00	\$ -	\$ -	\$ 250.00
General Supplies and Materials	\$ 1,200.00	\$ -	\$ -	\$ 1,200.00

<b>Function 2400 - Support Services-School Admin</b>	<b>\$ 38,232.00</b>	<b>\$ 1,861.95</b>	<b>\$ 1,018.35</b>	<b>\$ 35,351.70</b>
Salaries Expense	\$ 112.00	\$ -	\$ -	\$ 112.00
Other Professional/Technical Services	\$ 59,500.00	\$ -	\$ 57,915.00	\$ 1,585.00
Other Charges	\$ 1,300.00	\$ -	\$ 810.00	\$ 490.00
Other Contract Services	\$ 8,300.00	\$ 71.45	\$ 10,700.00	\$ (2,471.45)
Software	\$ 12,500.00	\$ -	\$ 24,884.46	\$ (12,384.46)
General Supplies and Materials	\$ 100.00	\$ -	\$ -	\$ 100.00

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<b>Function 2500 - Central Services</b>	<b>\$ 81,812.00</b>	<b>\$ 71.45</b>	<b>\$ 94,309.46</b>	<b>\$ (12,568.91)</b>
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Electricity	\$ 8,000.00	\$ 1,065.10	\$ 6,434.90	\$ 500.00
Natural Gas (Buildings)	\$ 2,000.00	\$ 161.00	\$ 2,000.00	\$ (161.00)
Water/Sewage	\$ 5,000.00	\$ 82.47	\$ 4,000.00	\$ 917.53
Communication Services	\$ 5,000.00	\$ 458.98	\$ 5,000.00	\$ (458.98)
Renting Land and Buildings	\$ 7,000.00	\$ -	\$ 6,101.00	\$ 899.00
Property/Liability Insurance	\$ 12,000.00	\$ 11,661.00	\$ 11,591.00	\$ (11,252.00)
Other Contract Services	\$ 11,000.00	\$ 25.89	\$ 11,091.71	\$ (117.60)
General Supplies and Materials	\$ 250.00	\$ -	\$ -	\$ 250.00

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<b>Function 2600 - Operation &amp; Maintenance of Plant</b>	<b>\$ 50,250.00</b>	<b>\$ 13,454.44</b>	<b>\$ 46,218.61</b>	<b>\$ (9,423.05)</b>
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Salaries Expense-Food Service	\$ 12,720.00	\$ -	\$ -	\$ 12,720.00
Additional Compensation-K5	\$ -	\$ 770.04	\$ 495.03	\$ (1,265.07)
Benefits	\$ 1,246.00	\$ 58.91	\$ 2.55	\$ 1,184.54

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<b>Function 3100 - Food Services Operations</b>	<b>\$ 13,966.00</b>	<b>\$ 828.95</b>	<b>\$ 497.58</b>	<b>\$ 12,639.47</b>
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<b>Fund 11000 - Operational</b>	<b>\$ 777,735.00</b>	<b>\$ 33,774.15</b>	<b>\$ 270,541.65</b>	<b>\$ 473,419.20</b>
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### **INSTRUCTIONAL MATERIALS**

Instructional Materials Cash - 50% Textbooks	\$ 8,356.00	\$ -	\$ -	\$ 8,356.00
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<b>Function 1000 - Instruction</b>	<b>\$ 8,356.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,356.00</b>
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<b>Fund 14000 - Total Instructional Materials Sub-Fund</b>	<b>\$ 8,356.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,356.00</b>
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### **FOOD SERVICES**

Food	\$ 45,000.00	\$ -	\$ 42,000.00	\$ 3,000.00
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<b>Function 3100 - Food Services Operations</b>	<b>\$ 45,000.00</b>	<b>\$ -</b>	<b>\$ 42,000.00</b>	<b>\$ 3,000.00</b>
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<b>Fund 21000 - Food Services</b>	<b>\$ 45,000.00</b>	<b>\$ -</b>	<b>\$ 42,000.00</b>	<b>\$ 3,000.00</b>
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**TITLE I**

Salaries Expense	\$ 20,074.00	\$ -	\$ -	\$ 20,074.00
Benefits	\$ 2,222.00	\$ -	\$ -	\$ 2,222.00

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<b>Function 1000 - Instruction</b>	<b>\$ 22,296.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,296.00</b>
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Other Charges	\$ 314.00	\$ -	\$ -	\$ 314.00
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<b>Function 2100 - Support Services-Students</b>	<b>\$ 314.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 314.00</b>
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<b>Fund 24101 - Title I - IASA</b>	<b>\$ 22,610.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,610.00</b>
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**IDEA-B**

Additional Compensation	\$ 15,031.00	\$ -	\$ -	\$ 15,031.00
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Benefits	\$ 8,135.00	\$ -	\$ -	\$ 8,135.00
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<b>Function 1000 - Instruction</b>	<b>\$ 23,166.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 23,166.00</b>
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<b>Fund 24106 - Entitlement IDEA-B</b>	<b>\$ 23,166.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 23,166.00</b>
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**ELA**

General Supplies and Materials	\$ 270.00	\$ -	\$ 300.00	\$ (30.00)
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<b>Function 1000 - Instruction</b>	<b>\$ 270.00</b>	<b>\$ -</b>	<b>\$ 300.00</b>	<b>\$ (30.00)</b>
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<b>Fund 24153 - English Language Acquisition</b>	<b>\$ 270.00</b>	<b>\$ -</b>	<b>\$ 300.00</b>	<b>\$ (30.00)</b>
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**TITLE II**

Additional Compensation	\$ 3,493.00	\$ -	\$ -	\$ 3,493.00
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<b>Function 1000 - Instruction</b>	<b>\$ 3,493.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,493.00</b>
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<b>Fund 24154 - Teacher/Principal Training &amp; Recruiting</b>	<b>\$ 3,493.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,493.00</b>
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**LIBRARY FUND**

Library And Audio-Visual	\$ 2,179.00	\$ -	\$ -	\$ 2,179.00
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<b>Function 2200 - Support Services-Instruction</b>	<b>\$ 2,179.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,179.00</b>
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<b>Fund 27107 - Literacy For Children @ Risk PED</b>	<b>\$ 2,179.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,179.00</b>
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**PSCOC**

Renting Land and Buildings	\$ -	\$ 3,300.00	\$ 30,199.00	\$ (33,499.00)
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<b>Function 4000 - Capital Outlay</b>	<b>\$ -</b>	<b>\$ 3,300.00</b>	<b>\$ 30,199.00</b>	<b>\$ (33,499.00)</b>
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<b>Fund 31200 - Public School Capital Outlay</b>	<b>\$ -</b>	<b>\$ 3,300.00</b>	<b>\$ 30,199.00</b>	<b>\$ (33,499.00)</b>
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**HB-33**

County Tax Collection Costs	\$ -	\$ 5.44	\$ -	\$ (5.44)
<b>Function 2300 - Support Services-General Administration</b>	<b>\$ -</b>	<b>\$ 5.44</b>	<b>\$ -</b>	<b>\$ (5.44)</b>
Supply Assets (\$5,000 or Less)	\$ 99,953.00	\$ -	\$ -	\$ 99,953.00
<b>Function 4000 - Capital Outlay</b>	<b>\$ 99,953.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 99,953.00</b>
<b>Fund 31600 - Capital Improvements HB-33</b>	<b>\$ 99,953.00</b>	<b>\$ 5.44</b>	<b>\$ -</b>	<b>\$ 99,947.56</b>
<b><u>SB-9 STATE MATCH</u></b>				
Supply Assets (\$5,000 or Less)	\$ 4,566.00	\$ -	\$ -	\$ 4,566.00
<b>Function 4000 - Capital Outlay</b>	<b>\$ 4,566.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,566.00</b>
<b>Fund 31700 - Capital Improvements SB-9</b>	<b>\$ 4,566.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,566.00</b>
<b>Total</b>	<b>\$ 987,328.00</b>	<b>\$ 37,079.59</b>	<b>\$ 343,040.65</b>	<b>\$ 607,207.76</b>

William W. & Josephine  
 Outstanding Purchase Order Report  
 7/31/2019

PO Number	Vendor Name	Date Issued	PO Amount	Invoiced Amount	Remaining Encumbrance
WJD200001-2	ACES	7/1/2019	\$ 1,200.00	\$ 834.00	\$ 366.00
WJD200003	Accountability and Compliance	7/10/2019	\$ 2,000.00	\$ -	\$ 2,000.00
WJD200004	ACES	7/10/2019	\$ 42,000.00	\$ -	\$ 42,000.00
WJD200005	The Vigil Group, LLC	7/10/2019	\$ 57,915.00	\$ 4,834.69	\$ 53,080.31
WJD200006	Matthews Fox	7/10/2019	\$ 500.00	\$ -	\$ 500.00
WJD200007	New Mexico Coalition for Charter Schools	7/10/2019	\$ 655.00	\$ -	\$ 655.00
WJD200008	Andrea Gallegos	7/10/2019	\$ 300.00	\$ -	\$ 300.00
WJD200009	Ellen Bellamy	7/10/2019	\$ 100.00	\$ -	\$ 100.00
WJD200010	Wisconsin Center for Education Products and Services	7/10/2019	\$ 106.00	\$ -	\$ 106.00
WJD200011	Greg Cook	7/10/2019	\$ 200.00	\$ -	\$ 200.00
WJD200012	ACES	7/10/2019	\$ 1,500.00	\$ 400.00	\$ 1,100.00
WJD200013	Staples	7/10/2019	\$ 500.00	\$ -	\$ 500.00
WJD200014	Century Link	7/10/2019	\$ 5,000.00	\$ 325.74	\$ 4,674.26
WJD200015	PNM	7/10/2019	\$ 7,500.00	\$ 1,065.10	\$ 6,434.90
WJD200017	United South Broadway Corporation	7/10/2019	\$ 39,600.00	\$ 6,600.00	\$ 36,300.00
WJD200018	Bremmany, LLC	7/10/2019	\$ 10,780.00	\$ 25.89	\$ 10,754.11
WJD200019	ABCWUA	7/10/2019	\$ 4,000.00	\$ 238.33	\$ 3,761.67
WJD200020	Document Technologies	7/10/2019	\$ 4,000.00	\$ -	\$ 4,000.00
WJD200021	New Mexico Gas Company	7/10/2019	\$ 2,000.00	\$ -	\$ 2,000.00
WJD200022	Graphic Enterprise service	7/10/2019	\$ 200.00	\$ -	\$ 200.00
WJD200023	C. Dayne Williams	7/10/2019	\$ 2,000.00	\$ -	\$ 2,000.00
WJD200024	Joan Wilson	7/10/2019	\$ 2,000.00	\$ -	\$ 2,000.00
WJD200025	Penny Saver	7/10/2019	\$ 125.00	\$ -	\$ 125.00
WJD200026	Active Computer Solutions	7/10/2019	\$ 1,500.00	\$ -	\$ 1,500.00
WJD200028	Ellen Bellamy	7/1/2019	\$ 350.00	\$ 324.32	\$ 25.68
WJD200033	Wells Fargo Financial Leasing	7/20/2019	\$ 3,200.00	\$ 216.13	\$ 2,983.87
<b>Total</b>			<b>\$ 236,638.50</b>	<b>\$ 15,420.20</b>	<b>\$ 224,518.30</b>

William W. & Josephine  
Bank Register Report  
7/31/2019

Bank	Account Number
Bank of Albuquerque XXXXXX8708	

Date	Number	Type	Payee/From	Deposit	Withdrawal
7/2/2019	CR200003	Cash Receipts	Instructional Materials	\$ 209.32	
7/5/2019		Payroll Liability	Bank of Albuquerque		\$ 9,108.43
7/9/2019		Payroll Liability	IRS -Internal Revenue Service		\$ 2,518.82
7/10/2019		Payroll Liability	NM Retiree Health Care Authori		\$ 2,002.08
7/11/2019	CR200004	Cash Receipts	SEG July 2019	\$ 56,644.98	
7/12/2019		Payroll Liability	NMPSIA New Mexico Public Insu		\$ 4,114.34
7/15/2019		Payroll Liability	NM Educational Retirement Boar		\$ 16,283.25
7/15/2019	00007764	Adjustment	Bank Fee July 2019; Temp Trans		\$ 71.45
7/17/2019	CR200005	Cash Receipts	IDEA-B & Title II	\$ 7,903.00	
7/18/2019	2634	Accounts Payable	ACES		\$ 1,512.00
7/18/2019	2635	Accounts Payable	ABCWUA		\$ 82.47
7/18/2019	2636	Accounts Payable	Ellen Bellamy		\$ 324.32
7/18/2019	2637	Accounts Payable	Century Link		\$ 458.98
7/18/2019	2638	Accounts Payable	United South Broadway Corporat		\$ 3,300.00
7/18/2019	2639	Accounts Payable	Bremmany, LLC		\$ 25.89
7/19/2019		Payroll Liability	Bank of Albuquerque		\$ 1,755.68
7/19/2019		Payroll Liability	Bank of Albuquerque		\$ 7,900.83
7/19/2019		Payroll Liability	Bank of Albuquerque		\$ 6,719.86
7/19/2019		Payroll Liability	NMTaxation & Revenue - CRS		\$ 698.57
7/22/2019		Accounts Payable	NMPSIA New Mexico Public Insu		\$ 11,661.00
7/22/2019	CR200006	Cash Receipts	HB-33	\$ 533.50	
7/23/2019		Payroll Liability	IRS -Internal Revenue Service		\$ 1,644.21
7/23/2019		Payroll Liability	IRS -Internal Revenue Service		\$ 3,091.59
7/25/2019		Payroll Liability	NM Department of Workforce		\$ 260.40
7/25/2019		Payroll Liability	NMTaxation &Revenue - WC		\$ 47.30
7/26/2019	CR200007	Cash Receipts	Reads to Lead	\$ 22,210.95	
7/29/2019	CR200008	Cash Receipts	USDA May 2019	\$ 3,977.72	
7/30/2019	2640	Payroll	Gonzalez Pedrego, Juan M		\$ 636.18
7/30/2019	2641	Accounts Payable	New Mexico Gas Company		\$ 161.00
7/30/2019	2642	Accounts Payable	PNM		\$ 1,065.10
7/30/2019	CR200009	Cash Receipts	HB-33	\$ 9.77	
<b>Subtotal</b>				<b>\$ 91,489.24</b>	<b>\$ 75,443.75</b>
<b>Total</b>				<b>\$ 91,489.24</b>	<b>\$ 75,443.75</b>



William W. & Josephine  
Bank Reconciliation Report  
6/30/2019

**GL Reconciliation**

	Bank Reconciliation	Outstanding	=	Expected GL	Actual GL	=	Difference
Beginning Balance	\$ 110,271.32 +	\$ (3,769.02) =		\$ 106,502.30 -	\$ - =		\$ 106,502.30
Deposits/Debits	\$ 91,489.24 +	\$ - =		\$ 91,489.24 -	\$ 287,267.22 =		\$ (195,777.98)
Withdrawals/Credits	\$ (80,711.54) +	\$ (3,207.67) =		\$ (83,919.21) -	\$ (164,719.43) =		\$ 80,800.22
<b>Total</b>	<b>\$ 121,049.02</b>	<b>\$ (6,976.69)</b>		<b>\$ 114,072.33</b>	<b>\$ 122,547.79</b>		<b>\$ (8,475.46)</b>

**Outstanding**

Last Reconciled	Beginning Balance	Statement Date
7/1/2019	\$ (3,769.02)	07/31/2019

Date	Source Document	Item Nu	Description	Deposit	Withdrawal
5/29/2019	APV190034	2610	Henry Douglas		\$ 371.25
7/18/2019	APV200001	2634	ACES		\$ 1,512.00
7/18/2019	APV200001	2635	ABCWUA		\$ 82.47
7/18/2019	APV200001	2637	Century Link		\$ 458.98
7/18/2019	APV200001	2638	United South Broadway Corporat		\$ 3,300.00
7/18/2019	APV200001	2639	Bremmany, LLC		\$ 25.89
7/30/2019	APV200002	2641	New Mexico Gas Company		\$ 161.00
7/30/2019	APV200002	2642	PNM		\$ 1,065.10
<b>Subtotal</b>				<b>\$ -</b>	<b>\$ 6,976.69</b>