

WILLIAM W. AND JOSEPHINE DORN CHARTER (WWJDC) SCHOOL

BYLAWS

OF

WILLIAM W. AND JOSEPHINE DORN CHARTER SCHOOL (WWJDC)

ARTICLE I

Section 1. Name. William W. and Josephine Dorn Charter Community School (WWJDC).

Section 2. Offices. The principal office of the WWJDC may be at 1119 Edith Blvd. SE

Albuquerque, New Mexico 87102. Meeting of the WWJDC may also be at the office of United South Broadway Corporation (USBC), the WWJDC Sponsor organization.

ARTICLE II

GOVERNANCE COUNCIL

Section 1. Number and Election.

- (a) The Council shall consist of no less than five and no more than eleven members as determined by the Governance Council.
- (b) The business and property of the Charter School shall be managed and controlled by the Council. The Council shall serve until the expiration of their term of office or until the election and qualifications of their respective successors, as otherwise provided in these Bylaws for filling vacancies. The Council President shall be elected at a meeting of the Council and shall be selected by a simple majority vote of the Council.

Section 2. Meetings. The meetings of the Council shall be held monthly or as necessary or as determined by a majority of the vote of the Council. Notice of time and place of these meetings may be given by mail or telephone at least five days in advance of the meeting.

Section 3. Special Meetings Notice. Special meetings of the Council shall be held whenever called by the President or any member of the Council at such time and place as may be specified in the notice. Notice of such special Governance Council Meetings shall be given to each Council member at least 24 hours before the day on which the meeting is to be held.

Section 4. Council Member Participation. Council members may participate by telephone conference call or other similar telecommunications equipment through which all persons in the meeting can hear each other at the same time.

Section 5. Quorum and Voting. A majority of the members shall constitute a quorum for the transaction of business, and all actions of the Council in these Bylaws shall be taken by a simple majority vote. Voting may be held by telephone conference call or with telecommunications equipment through which all persons attending in the meeting can hear each other at the same time.

Section 6. Vacancies. Any vacancy on the Council shall be filled for the unexpired portion of the term by a majority vote of the remaining Council, at any special meeting of the Council called for that purpose.

Section 7. Removal of Members. Any Council member may be removed by a vote of the full Council, in person, at any regular or special meeting called for that purpose, with or without cause. Any such Council member proposed to be removed shall be entitled to at least five (5) days notice in writing by mail of the proposed removal and of the meeting and place at which such removal is to be voted upon, and shall be entitled to appear and be heard at such meetings.

Section 8. Chair. At all meetings of the Council, the President will act as chairperson of the Council, or in her/his absence the Vice President shall preside.

Section 9. Compensation. Council members shall not receive any compensation for their services as Council members.

ARTICLE III

OFFICERS

Section 1. Number, Qualifications, Election and Term of Office.

- (a) The officers of the Council shall consist of Président, Vice President and Secretary/Treasurer, and such officers with such powers and duties not inconsistent with these Bylaws as may be appointed and determined by the Governance Council. Any two or more offices may be held by the same person. The Charter School Sponsor/Founder shall at any point in time, elect to place a permanent member on the Governance Board. This member may be given voting authority by the Board President in order to break a tie vote.
- (b) Each officer shall serve staggered three year terms and no member will serve more than two consecutive terms except as may be previously determined in a notice of her/his election, which determination shall be made by the Council or by a nominating committee at the time of nomination, and shall serve until her/his successor shall have been elected and qualified.

Section 2. Vacancies. A vacancy in any office not otherwise provided for shall be filled for the unexpired portion of the term by the Council at any regular or special meeting.

Section 3. President. The President shall be the chairperson of the Council in its general operations, and shall perform such other duties as may be assigned to her/him by the Council. The President shall be an ex-officio member of all committees.

Section 4. In the absence of the President, the Vice President shall perform all duties associated with the role of the President.

Section 5. Secretary. The Secretary shall record all of the proceedings of the meetings of the Governance Council and any proceeding of committee meetings, shall cause all notices to be duly given in accordance with the provisions of the Bylaws, and shall perform all other duties incident to the office of the Secretary.

Section 6. Treasurer. The Treasurer shall have charge of and supervise funds, securities, receipts and disbursements of the Council, and shall keep or cause to be kept all the books of accounts of all the business transactions of the Council. The Treasurer shall render to the President of the Council monthly statements of the financial conditions of the WWJDC and all transactions as Treasurer. The Treasurer shall also perform all other duties incident to the office of the Treasurer.

ARTICLE IV

COMMITTEES AND ADVISORY BOARDS

Section 1. General Appointment Committees. The Council may appoint a committee and delegate to those committees any and all duties allowed by the laws of the State of New Mexico. All committees must consist of at least one Governance Council member.

Section 2. Advisory Committees. The Council may appoint from persons interested in the work of WWJDC to an Advisory Committee consisting of as many individuals as in their judgment will serve to benefit WWJDC. The number may be increased or diminished from time to time as the Council shall direct. These Advisory Committee members will be appointed each year by the Council and may serve an unlimited number of consecutive terms. Each year the Council shall appoint a Chair of the Advisory Committee to serve for a term of one year. The Committee from time to time shall consider and make recommendations concerning such questions as may be submitted to them by the President of the Council. The Advisory Committee or any of its members may be invited by any Council member to any Council meeting. Such Advisory Committee or members shall participate in the open discussions arising at that meeting of the Council.

ARTICLE V.

FISCAL YEAR

The fiscal year of WWJDC shall begin on the first day of July and end on the last day of June.

ARTICLE VII.

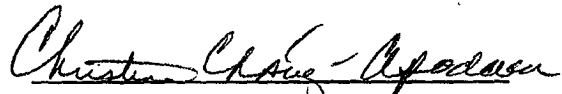
Section 1. Professional Services. The Council has authority to enter into Professional Service Contracts on an emergency basis as deemed necessary by the Council or whenever lowest bid is impractical to award. Each emergency contract cannot exceed \$20,000 per fiscal year or as specified in the NM Department of Public Education Manual of Procedures for Accounting and Budgeting or other prevailing document.

ARTICLE VIII.

AMENDMENTS

The Bylaws of the WWJDC may be amended by the Council at any regular or special meeting. The notice of a proposed amendment must be mailed and must include a written copy of the proposed amendment, and the time and place of the meeting at which such amendment is to be voted upon. Any Council member shall be entitled to five (5) days notice in writing.

We certify that the above Bylaws of the Corporation were adopted by the Governance Council on: October 17, 2011


Christina Chavez Apodaca, President


Kiran Katira, Vice President


Ziarra Kirksey, Secretary/Treasurer


Moneka Stevens-Cordova, Member


Vicki Plevin, Member